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FUNCTIONS AND ACTIVITIES

31 October 1954

By authority of Section 102d (3) of the National Security Act of 1947 which states: "...under the direction of the National Security Council - the Director of Central Intelligence shall be responsible for protecting intelligence sources and methods..."; and as assigned to the Security Office by CIA [redacted] (latest revision 10 August 1954) and implemented by entire series [redacted] of Agency Regulations, the Security Office, under the Director of Security, is responsible for the preparation and execution of the Agency's security program, with the performance of certain security inspection functions and the planning and implementation of emergency measures. In this connection, the Director of Security recommends the establishment of Agency policy relating to security and establishes procedures for their implementation; establishes safeguards necessary to prevent penetration activities by non-authorized individuals; develops domestic counter-intelligence programs for the Agency; obtains and evaluates, through investigations and liaison contacts, pertinent information regarding personnel for employment, assignment or association with the Agency; approves or disapproves, from a security standpoint, the employment or utilization of individuals by the Agency.

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The Director of Security, in discharge of his duties, determines the effectiveness with which security programs and policies are being accomplished; coordinates and engages in policy and program planning of emergency measures; prescribes security policy relating to liaison and contact relationships of Agency officials with others; establishes and maintains necessary liaison with officials of other Government agencies on security matters; investigates reports of violation or non-compliance with security policies or regulations and recommends or initiates appropriate action as may be required. He conducts specialized inspections and investigations and prepares reports to assure proper maintenance of security. He also conducts research in security fields. Trained professional security officers are provided to other Agency components in accordance with the requirements of Agency missions and installations.

The functions and activities of the various divisions and staffs of the Security Office are given in detail in the following sections:

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